

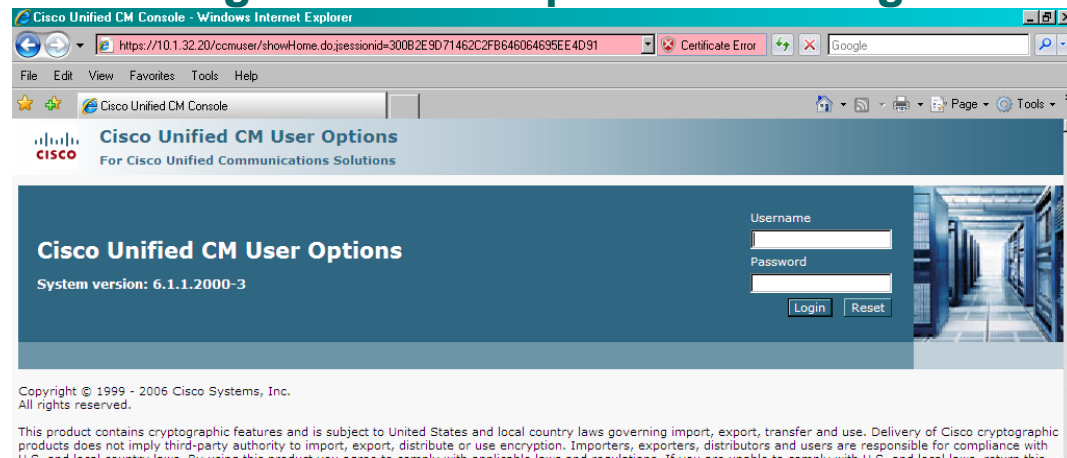
Customizing Your Phone on the Web

You can use your computer to log in to your Cisco Unified CallManager User Options web pages, where you can control features, settings, and services for your Cisco Unified IP Phone. For example, you can set up speed-dial buttons from your User Options web pages.

Configuring Features and Services on the Web

The topics in this section describe how to configure features and services from your User Options web pages after logging in.

Accessing Your User Options Web Pages



To log in to your User Options web pages.

- Open a web browser on your computer; enter the URL <https://172.18.144.10/ccmuser> and Enter.
- Your user ID will be assigned by your system administrator and the default password is **12345**
 - ID: (this is your extension number)
 - Default Password: 12345
- If prompted to accept security settings, click **Yes**. The Cisco Unified CallManager User Options main web page displays.
- From this page you can choose **User Options** to access User Settings, Directory features, a Personal Address Book, and Fast Dials.
- From the Device Configuration page, you can access all of the various configuration options available for your phone (other pages might not provide access to all options).
- Choose toolbar buttons to access phone-specific options, such as line settings, phone service settings, and speed dials.
- To return to the Device Configuration page from another page, choose **User Options > Device**.

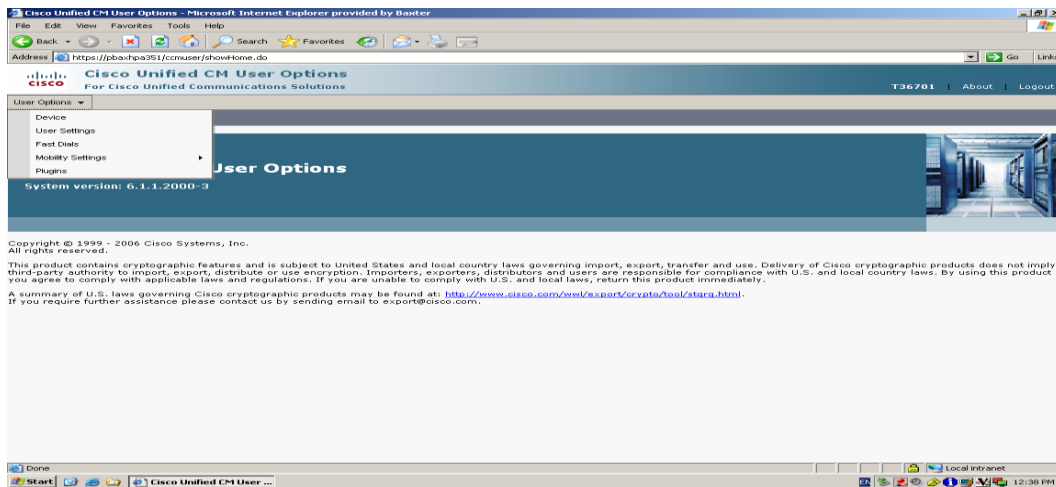
Setting Up Speed Dials on the Web

Depending on configuration, your phone can support several speed-dial features:

- Speed-dial buttons
- Abbreviated Dialing

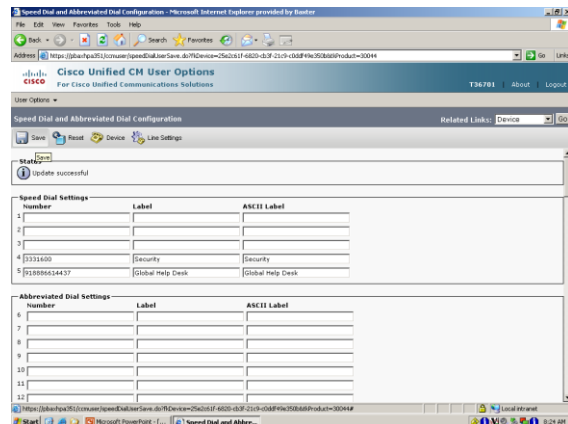
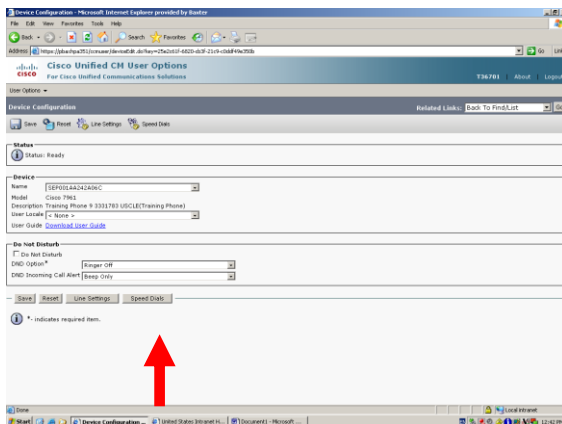
- Personal Directory

Speed-dials can be programmed for each programmable button on your phone that is not defined as a line button. Up to 99 numbers can be programmed as Abbreviated Dial features.



Set up Speed-dial buttons and Abbreviating Dialing: Click on the User Options Drop down Menu

1. Select a **Device**.
2. Click **Speed Dials**.
3. Enter a number and label for a speed-dial button (programmable button) on your phone.
4. Click **Save**.

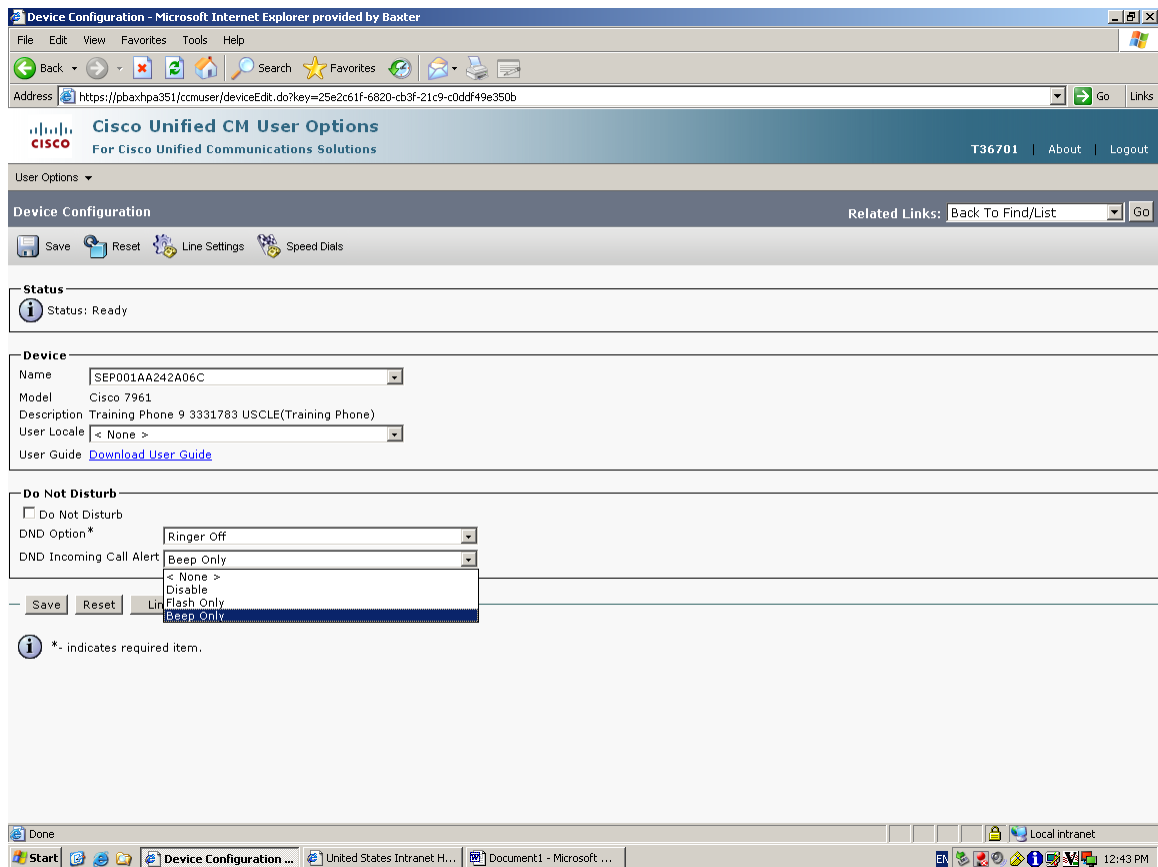


Tip: After programming Abbreviated Dial numbers, print the screen for future reference.

Changing DND Alerting Options



While DND is activated on your device, you have two alerting options. Flash Only will allow you to see a call is coming in without your phone ringing. The Beep only option will offer you one audible beep on incoming calls



Click the DND Incoming Call Alert Dropdown Menu.

Choose Flash Only

or

Choose Beep Only