Hall Closing Procedures
Halls Close at 6pm Sat. May 7th

WHAT DO I DO? What are my choices? A, B or C

A) YES! I'm leaving by 6pm, Sat May 7th!

Review this Proper Move Out Checklist and communicate with roommate(s)!

- Remove all personal items. Make sure wardrobes, dressers and desks are empty.
- Remove all garbage and bring it to the outside dumpsters. Garbage bags are available from Res Life Staff.
- Put all furniture back where it should be. Debunk any beds. Take down any loft kits and leave in the room.
- Remove any nails, fun tack, tape off walls or doors. Properly remove any command strips to not damage walls.
- All Rooms: Wipe down beds, desks, dressers, couches, chairs. Vacuum carpets, sweep and wash floors.
- All Rooms: Remove all food out of the refrigerator/freezer, and wipe out. Leave the refrigerator plugged in.
- Apartments & Heritage Suites: Clean Bathrooms: shower, toilet, sink and floor.
- Apartments: Wipe out kitchen cupboards, clean stove, microwave, sink and counters.
- Leave all cable boxes, cable cords and HDMI cords in the room.
- Set the thermostat to 65 degrees - heat mode.
- Shut and lock all windows and lock the door when vacating.
- CHECK OUT with Residential Life Staff and return the room key and security key in the envelope provided.
- Report any damages or concerns to Residential Life Staff. (Take pictures if needed)
- Please complete all of the above to avoid any Improper Check Out fees ($50), cleaning fees, or key replacement fees.

B) YIKES! I can't leave by 6pm, Sat May 7th. What should I do?

Register for a Short-Term Contract Extension if you need to just stay a few hours or a few more days. You can register and pay a nightly rate of $15 for up to 13 days and stay in your same room. A proper check out is still required with Residential Life Staff upon vacating. Complete the Summer Rental form by 4pm, Monday, April 25. Exception: Spring Student Athletes - do not complete as a list will be received from Athletics.

C) I'M NOT LEAVING! I need to stay for most of OR all summer!

Register for a Summer Rental. Summer rentals will be in Centennial Hall for a monthly rate. ($369/month - single bedroom in a two bedroom apartment with a roommate or $750/month for an apartment by self - subject to availability) Students will reside in their same room until their summer rental is ready on or about May 20. Complete the Summer Rental form by 4pm, Monday, April 25.

Questions? Contact Sandy in Residential Life at sandrad@umn.edu or 218-281-8531

GOOD LUCK WITH YOUR FINALS!