

**2022 Fall  
Refund Schedule and Cancel/Add Approval Requirements**

Term	Refund	Calendar Days		REQUIRED TO CANCEL		REQUIRED TO ADD	
		Start	End	Web Self-Registration	In-person Registration	Web Self-Registration	In-person Registration
<b>Fall Semester</b> 29-Aug 12-Dec	100%	--	5-Sep	No approval required	Adviser	No approval required	Adviser
	75%	6-Sep	12-Sep	No approval required	Adviser	Adviser and Instructor	Adviser and Instructor
	50%	13-Sep	19-Sep	No approval required	Adviser	Adviser, Instructor, and AS&P	Adviser, Instructor, and AS&P
	25%	20-Sep	26-Sep	No approval required	Adviser	Adviser, Instructor, and AS&P	Adviser, Instructor, and AS&P
	0%	27-Sep	6-Nov	No approval required	Adviser	Adviser, Instructor, and AS&P	Adviser, Instructor, and AS&P
	0%	7-Nov	12-Dec	*Not permitted (see below)	*Not permitted (see below)	Adviser, Instructor, and AS&P	Adviser, Instructor, and AS&P
<b>1st half term</b> 29-Aug 18-Oct	100%	--	31-Aug	No approval required	Adviser	No approval required	Adviser
	75%	1-Sep	5-Sep	No approval required	Adviser	Adviser and Instructor	Adviser and Instructor
	50%	6-Sep	8-Sep	No approval required	Adviser	Adviser, Instructor, and AS&P	Adviser, Instructor, and AS&P
	25%	9-Sep	12-Sep	No approval required	Adviser	Adviser, Instructor, and AS&P	Adviser, Instructor, and AS&P
	0%	13-Sep	2-Oct	No approval required	Adviser	Adviser, Instructor, and AS&P	Adviser, Instructor, and AS&P
	0%	3-Oct	18-Oct	*Not permitted (see below)	*Not permitted (see below)	Adviser, Instructor, and AS&P	Adviser, Instructor, and AS&P
<b>2nd half term</b> 19-Oct 12-Dec	100%	--	23-Oct	No approval required	Adviser	No approval required	Adviser
	75%	24-Oct	25-Oct	No approval required	Adviser	Adviser and Instructor	Adviser and Instructor
	50%	26-Oct	31-Oct	No approval required	Adviser	Adviser, Instructor, and AS&P	Adviser, Instructor, and AS&P
	25%	1-Nov	2-Nov	No approval required	Adviser	Adviser, Instructor, and AS&P	Adviser, Instructor, and AS&P
	0%	3-Nov	22-Nov	No approval required	Adviser	Adviser, Instructor, and AS&P	Adviser, Instructor, and AS&P
	0%	23-Nov	12-Dec	*Not permitted (see below)	*Not permitted (see below)	Adviser, Instructor, and AS&P	Adviser, Instructor, and AS&P
<b>1st 10-weeks</b> 29-Aug 4-Nov	100%	--	1-Sep	No approval required	Adviser	No approval required	Adviser
	75%	2-Sep	7-Sep	No approval required	Adviser	Adviser and Instructor	Adviser and Instructor
	50%	8-Sep	12-Sep	No approval required	Adviser	Adviser, Instructor, and AS&P	Adviser, Instructor, and AS&P
	25%	13-Sep	15-Sep	No approval required	Adviser	Adviser, Instructor, and AS&P	Adviser, Instructor, and AS&P
	0%	16-Sep	12-Oct	No approval required	Adviser	Adviser, Instructor, and AS&P	Adviser, Instructor, and AS&P
	0%	13-Oct	4-Nov	*Not permitted (see below)	*Not permitted (see below)	Adviser, Instructor, and AS&P	Adviser, Instructor, and AS&P
<b>1st 5-weeks</b> 29-Aug 30-Sep	100%	--	31-Aug	No approval required	Adviser	No approval required	Adviser
	75%	1-Sep	1-Sep	No approval required	Adviser	Adviser and Instructor	Adviser and Instructor
	50%	2-Sep	5-Sep	No approval required	Adviser	Adviser, Instructor, and AS&P	Adviser, Instructor, and AS&P
	25%	6-Sep	7-Sep	No approval required	Adviser	Adviser, Instructor, and AS&P	Adviser, Instructor, and AS&P
	0%	8-Sep	20-Sep	No approval required	Adviser	Adviser, Instructor, and AS&P	Adviser, Instructor, and AS&P
	0%	21-Sep	30-Sep	*Not permitted (see below)	*Not permitted (see below)	Adviser, Instructor, and AS&P	Adviser, Instructor, and AS&P
<b>2nd 5-weeks</b> 3-Oct 4-Nov	100%	--	4-Oct	No approval required	Adviser	No approval required	Adviser
	75%	5-Oct	6-Oct	No approval required	Adviser	Adviser and Instructor	Adviser and Instructor
	50%	7-Oct	9-Oct	No approval required	Adviser	Adviser, Instructor, and AS&P	Adviser, Instructor, and AS&P
	25%	10-Oct	11-Oct	No approval required	Adviser	Adviser, Instructor, and AS&P	Adviser, Instructor, and AS&P
	0%	12-Oct	24-Oct	No approval required	Adviser	Adviser, Instructor, and AS&P	Adviser, Instructor, and AS&P
	0%	25-Oct	4-Nov	*Not permitted (see below)	*Not permitted (see below)	Adviser, Instructor, and AS&P	Adviser, Instructor, and AS&P
<b>3rd 5-weeks</b> 7-Nov 12-Dec	100%	--	8-Nov	No approval required	Adviser	No approval required	Adviser
	75%	9-Nov	10-Nov	No approval required	Adviser	Adviser and Instructor	Adviser and Instructor
	50%	11-Nov	13-Nov	No approval required	Adviser	Adviser, Instructor, and AS&P	Adviser, Instructor, and AS&P
	25%	14-Nov	15-Nov	No approval required	Adviser	Adviser, Instructor, and AS&P	Adviser, Instructor, and AS&P
	0%	16-Nov	30-Nov	No approval required	Adviser	Adviser, Instructor, and AS&P	Adviser, Instructor, and AS&P
	0%	1-Dec	12-Dec	*Not permitted (see below)	*Not permitted (see below)	Adviser, Instructor, and AS&P	Adviser, Instructor, and AS&P
<b>Last 10-weeks</b> 3-Oct 12-Dec	100%	--	6-Oct	No approval required	Adviser	No approval required	Adviser
	75%	7-Oct	11-Oct	No approval required	Adviser	Adviser and Instructor	Adviser and Instructor
	50%	12-Oct	16-Oct	No approval required	Adviser	Adviser, Instructor, and AS&P	Adviser, Instructor, and AS&P
	25%	17-Oct	19-Oct	No approval required	Adviser	Adviser, Instructor, and AS&P	Adviser, Instructor, and AS&P
	0%	20-Oct	16-Nov	No approval required	Adviser	Adviser, Instructor, and AS&P	Adviser, Instructor, and AS&P
	0%	17-Nov	12-Dec	*Not permitted (see below)	*Not permitted (see below)	Adviser, Instructor, and AS&P	Adviser, Instructor, and AS&P

\*Canceling courses is not normally permitted. Exceptions require that a petition be filed documenting unusual circumstances. Petitions are approved or denied by the Academic Standards & Policy Committee.