



## UNIVERSITY OF MINNESOTA CROOKSTON

### Internship Introduction Guide for the Bachelor of Applied Health (BAH) and Health Management (BS)

Located in Northwest Minnesota, the University of Minnesota Crookston is a four-year, public university and one of five campuses in the University of Minnesota system. As a part of the University, the campus delivers 29 bachelor's degree programs, as well as 13 degrees online, in the areas of agriculture and natural resources; business; liberal arts and education; and math, science and technology. Internships are an integral part of every major.

The University of Minnesota Crookston strives to provide students with applied, career-oriented learning that combines theory, practice, and experimentation. Internships are a valuable part of preparing students for the workplace and aid in the development of leadership skills and give greater depth to the academic experience by putting learning into practice.

The Bachelor of Applied Health (BAH) and the Bachelor of Science in Health Management (B.S.) online are located in the Math, Science, and Technology Department. The B.S. in Health Management builds on managerial, administrative, and technical skills. While the B.A.H. is designed for students with an associate's degree in a clinical field looking to expand their skills in areas such as management while completing a bachelor's degree.

#### **Benefits to Employers**

---

The internship program is designed to engage students in a variety of projects and activities in a professional organization and match organizational need with a student's interests and abilities.

Employers can benefit through the internship as a cost effective screening process and training for potential recruits, an opportunity to select, train, and influence the brightest and best, a chance for training and development for managers and mentors, and enlist additional project assistance. Internships provide a source for fresh and diverse talent along with new ideas and insight.

The University of Minnesota Crookston can assist with HIPAA training to provide students with guidelines promoting an understanding and compliance with applicable health information, privacy and security laws, rules and regulations.

Affiliation agreements between the health care organization and the University can be arranged to outline shared goals of education and the desire to facilitate a relationship for the purpose of providing educational experiences.

The University also can assist with background checks and proof of immunizations.

#### **Benefits of Student Internship Experience**

---

Students benefit through the internship as a professional work experience and incorporate the learning in class in a real world setting.

Suggested internship experiences include

- Engaging in projects/activities in a health care setting that reflect work as a professional such as budget development, policy/procedure development, performance improvement, information technology, marketing, developing business plans, community education, scheduling and acuity systems.

## University of Minnesota Crookston Math, Science, and Technology Department

- Taking part in a special project of a longer duration such as assisting with the annual budget process, market research, resource allocation, or quality improvement.
- Attend appropriate meetings to gain a broader understanding of the organization.
- Gain a greater understanding of the health care organization and its structure by spending an appropriate amount of time in every department depending on the organization's complexity and size.
- Provide opportunities to enhance communication skills and real-world interactions in a professional environment.
- Enhance learning through application and demonstrated professionalism.

### Internship Coordinator Contact Information

---

Susan Klassen, MBA, RN, LNHA  
E-mail: [sklassen@umn.edu](mailto:sklassen@umn.edu)  
Phone: 218-281-8371

151 Dowell Annex  
2900 University Avenue  
Crookston, Minnesota 56716

### Additional Information

---

To view the curriculum and additional information on either of the majors, visit the Bachelor of Applied Health website at [www.umcrookston.edu/academics/online/appliedhealth](http://www.umcrookston.edu/academics/online/appliedhealth) and the Bachelor of Science in Health Management Online website at [www.umcrookston.edu/academics/mst/healthmagmt](http://www.umcrookston.edu/academics/mst/healthmagmt).

### Student Profile

---

Student Name  
Contact information

### Skills and Experience

---

Student adds skills and previous experiences to highlight depending on the organization the student is applying to for the internship.