All students are required to have liability insurance while participating in any field experiences or student teaching placements that are off-campus. Students may encounter situations involving actions in which they could be legally held liable. The liability insurance will provide protections for the vast majority of such lawsuits. **Students cannot participate in off-campus field experiences or student teaching without liability insurance.**

**TEACHER CANDIDATES IN EARLY CHILDHOOD, ELEMENTARY EDUCATION, AND ENGLISH EDUCATION PROGRAMS**

1. Apply for membership in the Education Minnesota Student Program.

2. To register online, go to the Education Minnesota website: [http://www.educationminnesota.org/member-benefits/membership/students.aspx#.V7chKkhSsrc.email](http://www.educationminnesota.org/member-benefits/membership/students.aspx#.V7chKkhSsrc.email)

3. Click “Join Online”

4. Complete and submit the application with $25 dues using credit/debit card

5. You will receive immediate confirmation of membership – print the confirmation page.

6. Send a copy of your membership confirmation to the Teacher Education Unit in Selvig 208, or email to the administrative specialist.

**TEACHER CANDIDATES IN AGRICULTURAL EDUCATION PROGRAM**

The Minnesota Association of Agricultural Educators (MAAE) student program is the best option for student liability insurance. By becoming an MAAE member, students are also members of the National Association of Agricultural Educators (NAAE). Through NAAE, students receive the same benefits including liability coverage.

1. To apply for membership in the Minnesota Association of Agricultural Educators please complete the membership form – found on the MAAE Benefits website.

2. Click here [https://www.mnaged.org/index.php](https://www.mnaged.org/index.php)

3. Type all requested information into the Membership form (found under the ‘Applications’ drop-down tab) and print a hard copy.

4. Submit the completed form with $10 dues to your Agricultural Education adviser.

5. The Agricultural Education adviser will send copies of membership confirmation to the Teacher Education Unit (HSSE Department).