

# Anita Job

## Education

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**Full degree** (Bachelors of Science in Elementary Education)

**Month/Year of graduation**

University, City, State

**GPA** (only if above 3.0)

- Minors
- Certificates

### Notable Projects

Name of Project

**Month/Year**

- What did the project entail?

### Presentations

- Poster Presentation (location)

**Month/Year**

### Research Project

**Dean's List**

**Semester/Year**

### Languages

- Advanced Proficiency in Spanish

## Related Experience

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**Your Title (Kindergarten Teacher)**

**Month/Year to Month/Year**

School (Washington Elementary School)

City, State (Crookston, MN)

- Begin with strong action verb, pay attention to tense (Develop weekly teaching plans)
- If it is in the past use past tense, example: Assisted
- If it is in the present use present tense, example: Assist

**Your Title**

**Month/Year to Month/Year**

Company

City, State

- Begin with strong action verb, pay attention to tense
- If it is in the past use past tense, example: Assisted
- If it is in the present use present tense, example: Assist

## Other Work Experience

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**Title**

**Month/Year to Month/Year**

Company

City, State

- Responsibility



Career Services  
 Student Success Center  
 270 Owen Hall  
 2900 University Ave  
 Crookston, MN 56716