## UMC CIHS final course grades in MyU

Directions to submit final grades:

Log onto MyU at <u>www.myu.umn.edu</u> with your University internet ID and password. Use Duo one-time code, or a push to your phone.

- 1. Click TEACHING
- 2. **Scroll** to the correct course with the < >
- 3. Click Grades:



If Needed:

**Change the N/R** by clicking **Request Grade Change**, then proceed to enter grades.

- <u>"I" Incomplete</u>, students need to fill out a contract for "I" grade; <u>https://onestop.crk.umn.edu/academics/grading-policies</u>
- <u>*"F" grade, additional information will pop up. Enter the last day the student attended class.*</u>

Enter final grades for <u>all</u> students.
 Approve your grades. [\*grades won't post unless "Approved" ]
 Scroll & Click Submit on the bottom of the page.

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•	ED 2100 - 001 (30866) Child and Adolescent Development and Learning (Lecture)						Change Class			
	Days and Tir	nes	Room	Instructor		ctor	Dates			
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Grades will be transmitted to the Registrar's Office after you click "Approved" & "Submit"

MyU	Key L	inks C	ampus	Info Resourc	es Favorites
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inrolled	A-F only	B+ ¥			Comment
nrolled	A-F only	в 🔻			Comment
nrolled	A-F only	B 🔻			Comment
nrolled	A-F only	Α.Ψ			Comment
hellow	A-F only	B- ¥			Comment