

2023 Fall
Refund Schedule and Cancel/Add Approval Requirements

Term	Refund	Calendar Days		REQUIRED TO CANCEL		REQUIRED TO ADD	
		Start	End	Web Self-Registration	In-person Registration	Web Self-Registration	In-person Registration
Fall Semester 29-Aug 11-Dec	100%	--	5-Sep	No approval required	Adviser	No approval required	Adviser
	75%	6-Sep	12-Sep	No approval required	Adviser	Adviser and Instructor	Adviser and Instructor
	50%	13-Sep	19-Sep	No approval required	Adviser	Adviser, Instructor, and AS&P	Adviser, Instructor, and AS&P
	25%	20-Sep	25-Sep	No approval required	Adviser	Adviser, Instructor, and AS&P	Adviser, Instructor, and AS&P
	0%	26-Sep	22-Oct	No approval required	Adviser	Adviser, Instructor, and AS&P	Adviser, Instructor, and AS&P
	0%	23-Oct	11-Dec	*Not permitted (see below)	*Not permitted (see below)	Adviser, Instructor, and AS&P	Adviser, Instructor, and AS&P
1st half term 29-Aug 17-Oct	100%	--	31-Aug	No approval required	Adviser	No approval required	Adviser
	75%	1-Sep	5-Sep	No approval required	Adviser	Adviser and Instructor	Adviser and Instructor
	50%	6-Sep	7-Sep	No approval required	Adviser	Adviser, Instructor, and AS&P	Adviser, Instructor, and AS&P
	25%	8-Sep	12-Sep	No approval required	Adviser	Adviser, Instructor, and AS&P	Adviser, Instructor, and AS&P
	0%	13-Sep	25-Sep	No approval required	Adviser	Adviser, Instructor, and AS&P	Adviser, Instructor, and AS&P
	0%	26-Sep	17-Oct	*Not permitted (see below)	*Not permitted (see below)	Adviser, Instructor, and AS&P	Adviser, Instructor, and AS&P
2nd half term 18-Oct 11-Dec	100%	--	20-Oct	No approval required	Adviser	No approval required	Adviser
	75%	21-Oct	24-Oct	No approval required	Adviser	Adviser and Instructor	Adviser and Instructor
	50%	25-Oct	30-Oct	No approval required	Adviser	Adviser, Instructor, and AS&P	Adviser, Instructor, and AS&P
	25%	31-Oct	1-Nov	No approval required	Adviser	Adviser, Instructor, and AS&P	Adviser, Instructor, and AS&P
	0%	2-Nov	15-Nov	No approval required	Adviser	Adviser, Instructor, and AS&P	Adviser, Instructor, and AS&P
	0%	16-Nov	11-Dec	*Not permitted (see below)	*Not permitted (see below)	Adviser, Instructor, and AS&P	Adviser, Instructor, and AS&P
1st 10-weeks 29-Aug 3-Nov	100%	--	4-Sep	No approval required	Adviser	No approval required	Adviser
	75%	5-Sep	7-Sep	No approval required	Adviser	Adviser and Instructor	Adviser and Instructor
	50%	8-Sep	12-Sep	No approval required	Adviser	Adviser, Instructor, and AS&P	Adviser, Instructor, and AS&P
	25%	13-Sep	17-Sep	No approval required	Adviser	Adviser, Instructor, and AS&P	Adviser, Instructor, and AS&P
	0%	18-Sep	4-Oct	No approval required	Adviser	Adviser, Instructor, and AS&P	Adviser, Instructor, and AS&P
	0%	5-Oct	3-Nov	*Not permitted (see below)	*Not permitted (see below)	Adviser, Instructor, and AS&P	Adviser, Instructor, and AS&P
1st 5-weeks 29-Aug 2-Oct	100%	--	30-Aug	No approval required	Adviser	No approval required	Adviser
	75%	31-Aug	4-Sep	No approval required	Adviser	Adviser and Instructor	Adviser and Instructor
	50%	5-Sep	5-Sep	No approval required	Adviser	Adviser, Instructor, and AS&P	Adviser, Instructor, and AS&P
	25%	6-Sep	7-Sep	No approval required	Adviser	Adviser, Instructor, and AS&P	Adviser, Instructor, and AS&P
	0%	8-Sep	17-Sep	No approval required	Adviser	Adviser, Instructor, and AS&P	Adviser, Instructor, and AS&P
	0%	18-Sep	2-Oct	*Not permitted (see below)	*Not permitted (see below)	Adviser, Instructor, and AS&P	Adviser, Instructor, and AS&P
2nd 5-weeks 3-Oct 3-Nov	100%	--	4-Oct	No approval required	Adviser	No approval required	Adviser
	75%	5-Oct	8-Oct	No approval required	Adviser	Adviser and Instructor	Adviser and Instructor
	50%	9-Oct	9-Oct	No approval required	Adviser	Adviser, Instructor, and AS&P	Adviser, Instructor, and AS&P
	25%	10-Oct	11-Oct	No approval required	Adviser	Adviser, Instructor, and AS&P	Adviser, Instructor, and AS&P
	0%	12-Oct	19-Oct	No approval required	Adviser	Adviser, Instructor, and AS&P	Adviser, Instructor, and AS&P
	0%	20-Oct	3-Nov	*Not permitted (see below)	*Not permitted (see below)	Adviser, Instructor, and AS&P	Adviser, Instructor, and AS&P
3rd 5-weeks 6-Nov 11-Dec	100%	--	7-Nov	No approval required	Adviser	No approval required	Adviser
	75%	8-Nov	9-Nov	No approval required	Adviser	Adviser and Instructor	Adviser and Instructor
	50%	10-Nov	12-Nov	No approval required	Adviser	Adviser, Instructor, and AS&P	Adviser, Instructor, and AS&P
	25%	13-Nov	14-Nov	No approval required	Adviser	Adviser, Instructor, and AS&P	Adviser, Instructor, and AS&P
	0%	15-Nov	26-Nov	No approval required	Adviser	Adviser, Instructor, and AS&P	Adviser, Instructor, and AS&P
	0%	27-Nov	11-Dec	*Not permitted (see below)	*Not permitted (see below)	Adviser, Instructor, and AS&P	Adviser, Instructor, and AS&P
Last 10-weeks 2-Oct 11-Dec	100%	--	5-Oct	No approval required	Adviser	No approval required	Adviser
	75%	6-Oct	10-Oct	No approval required	Adviser	Adviser and Instructor	Adviser and Instructor
	50%	11-Oct	15-Oct	No approval required	Adviser	Adviser, Instructor, and AS&P	Adviser, Instructor, and AS&P
	25%	16-Oct	18-Oct	No approval required	Adviser	Adviser, Instructor, and AS&P	Adviser, Instructor, and AS&P
	0%	19-Oct	7-Nov	No approval required	Adviser	Adviser, Instructor, and AS&P	Adviser, Instructor, and AS&P
	0%	8-Nov	11-Dec	*Not permitted (see below)	*Not permitted (see below)	Adviser, Instructor, and AS&P	Adviser, Instructor, and AS&P

*Canceling courses is not normally permitted. Exceptions require that a petition be filed documenting unusual circumstances. Petitions are approved or denied by the Academic Standards & Policy Committee.