

**UNIVERSITY OF MINNESOTA, CROOKSTON**  
**Disruptive Student Behavior Response**  
 (Faculty Teaching Classes/Workshops)

This document is designed to outline the procedures and collaborative effort among faculty, department chairs, student affairs, counselors, and campus security personnel when dealing with disruptive incidents occurring in classrooms, in accordance with the Student Code of Conduct published in the UMC Student Handbook and Website.

No set of guidelines can define all types or levels of disruption; thus, the behavior or incidents mentioned in this document are considered examples rather than an exhaustive list.

Behavior	Example	Personnel	Action	Intervention
<b>LEVEL I (Mild)</b> Common disruptive, but non-violent exhibited behaviors	Eating in class Monopolizing discussions Failure to respect rights/views of others while instructor/others are speaking Interference with presentation Overt inattentiveness Creating excessive noise Use of pagers or cell phones in class Inappropriate use of laptop computer Entering class late or leaving early Inordinate/inappropriate demand for attention Poor personal hygiene & habits	Instructor  <b>Department Chair</b>  AVCSA	Immediately  <b>Follow-up</b>  Follow-up	Publish behavior guidelines in syllabus Discuss syllabus during initial class meeting Utilize individual student conferences to correct behavior, document all meetings and discussions Seek guidance from department chair if initial attempts are ineffective <b>Assist faculty member with further suggestion for effective handling of disruptive student</b> <b>Facilitate meeting with faculty &amp; student</b> Notify all appropriate staff & administrators Request appropriate counseling assistance
<b>LEVEL II (Moderate)</b> Situational Behaviors indicative of exhibited stress; but NOT disruptive/harmful to others	Anxiety Inability to concentrate Constantly seeking assurance or support Appears "Under the influence" Monopolizes instructor's time Disrespectful or uncivil behavior Persistent or escalated Level I behaviors	Instructor  <b>Department Chair</b> Counselor  AVCSA	Immediately  <b>Immediately</b> Follow-up  Follow-up	Student conference to review syllabus and determine source of difficulty with course <b>Seek guidance from department chair if initial attempts are ineffective</b> Consult with counselor regarding persistent behaviors, possible referral to Counseling Center Notify all appropriate staff & administrators Request appropriate counseling assistance
<b>LEVEL III (Severe)</b> Prohibited conduct/ immediate threat to the safety of any person  * This level of student behavior would be considered a Level Two or higher on the Emergency Action Plan	Unlawful behavior Harassment Threat of violence (self or others) Physical violence Behavior feels potentially intimidating or threatening Student will not leave when requested Weapons involved with behavior	Instructor  <b>Campus Security</b>  Counseling  AVCSA	Immediately  <b>Immediately</b>  <b>Immediately</b>  <b>Immediately</b>	Contact Campus Security Report incident to Director of Campus Security Provide the following information: Instructor name and location of incident Brief description of incident and severity of situation <b>Dispatch appropriate safety personnel</b> <b>Notify necessary emergency agency</b> <b>Notify Director of Campus Security &amp; AVCSA</b> Provide appropriate response for situation as requested by AVCSA & BAS Response Team Notify all appropriate staff & administrators Request appropriate counseling assistance

AVCSA= Assoc. Vice Chancellor of Student Affairs

Behavior or Injuries	Example	Personnel	Action	Intervention
<b>LEVEL I</b>  Medical Emergencies	Non-Life threatening	Instructor  Campus Security	Immediately	Contact office of Public Safety Provide the following information: Instructor name and location of incident Brief description of incident and severity of situation * Contact School Nurse Dispatch appropriate safety personnel Notify necessary emergency agency
<b>LEVEL II</b>  Medical Emergency	Life-threatening	Instructor  Campus Security  Counseling  AVCSA	Immediately Immediately  Immediately  Immediately & Follow-up Immediately	Contact Campus Security * Contact School Nurse Report incident to Director of Campus Security Provide the following information: Instructor name and location of incident Brief description of incident and severity of situation  Dispatch appropriate safety personnel Notify necessary emergency agency Notify Director of Campus Security & AVCSA  Provide appropriate response for situation as requested by AVCSA & BAS Response Team Notify all appropriate staff & administrators Request appropriate counseling assistance