

Registering for MTLE Exam(s)

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1. Go to mtle.nesinc.com
2. Click on “Register”
3. Log in (If you have not already created an account, click on “Create an account now”)

The screenshot shows the MTLE Minnesota Teacher Licensure Examinations website. The header includes the MTLE logo and navigation links: Home, Tests, Prepare, Register, Scores, Policies, Faculty Resources, and Find Info. A search bar is located in the top right corner. The main content area features a 'Sign In' section with a login form. The form includes fields for 'Email Address' and 'Password', a 'Forgot password?' link, and a 'Sign In' button. Below the form is a link for 'Don't have an account? Create an account now.' with a red arrow pointing to it. To the right of the login form is a 'Don't Have an Account?' section with instructions on how to create an account and a 'Forgot Password?' section with instructions on how to reset a password. The footer contains copyright information for Pearson Education, Inc. and its affiliates, dated 2018.

4. Select “I am the person who will be taking the MTLE”
5. Select the test or subtest(s) you would like to take. Click on “Add” after each selection.
 - a. **ALL MAJORS REQUIRE MN NES Essential Academic Skills**
(Unless ACT + Writing score > 21 with report submitted to Liberal Arts & Education Dept Office)
 - i. MN NES Essential Academic Skills I: Reading
 - ii. MN NES Essential Academic Skills II: Writing
 - iii. MN NES Essential Academic Skills III: Mathematics
 - b. **Early Childhood Education – Primary Education**
 - i. MN NES Essential Academic Skills (as listed above)
 - ii. Pedagogy: Early Childhood (Birth to Grade 3) Subtest 1
 - iii. Pedagogy: Early Childhood (Birth to Grade 3) Subtest 2
 - iv. Content: Early Childhood Education (Birth to Grade 3) Subtest 1
 - v. Content: Early Childhood Education (Birth to Grade 3) Subtest 2
 - c. **Elementary Education**
 - i. MN NES Essential Academic Skills (as listed above)
 - ii. Pedagogy: Elementary (Grades K-6) Subtest 1

- iii. Pedagogy: Elementary (Grades K-6) Subtest 2
- iv. Content: Elementary Education (Grades K-6) Subtest 1
- v. Content: Elementary Education (Grades K-6) Subtest 2
- vi. Content: Elementary Education (Grades K-6) Subtest 3

d. Agricultural Education

- i. MN NES Essential Academic Skills (as listed above)
- ii. Pedagogy: Secondary (Grades 5-12) Subtest 1
- iii. Pedagogy: Secondary (Grades 5-12) Subtest 2
- iv. Content: Agricultural Education (Grades 5-12) Subtest 1
- v. Content: Agricultural Education (Grades 5-12) Subtest 2

e. PLEASE NOTE: If a license for both early childhood education and elementary education are being sought, the applicant must choose either the early childhood or the elementary pedagogy tests, both are not required!

- 6. Once you have finished your selection of exams, click on "Next".
- 7. Answer yes or no: Do you plan to submit a request for alternative testing arrangements. Click "Next".
- 8. View the first and last date for each exam. Click "Next"
- 9. Select "Yes" to the question, "Do you wish to have your score report sent to your email address, as a PDF attachment".
- 10. Select "University of Minnesota – Crookston" then click "Add" to have your scores sent to the University of Minnesota Crookston. Click "Next".
- 11. Answer Background questions, clicking "Next" after each one.
- 12. The final screen will be "Review Registration". Review your registration to be sure everything is correct, then click "Add to Cart".
- 13. Once confirming everything is correct in your cart, click "Check Out"
- 14. Select, "I acknowledge that I have had adequate opportunity to review, to my satisfaction, the instructions, rules, policies, and other terms and conditions that apply to MTLE registration and testing, which are contained on the current MTLE website and in the applicable Rules of Test Preparation provided above for my review, and I agree to abide by the conditions set forth on the current MTLE website, including the Rules of Test Participation, and by the rules communicated to me orally or in writing at the test administration. Click "Next".
- 15. Read the information on the "Payment" screen and submit payment via credit card. Click "Next".
- 16. Review and confirm your order on the last screen.